





# F-1 STUDENT RESPONSIBILITIES

A person admitted to the United States as an F-1 student must meet certain obligations in order to maintain legal status. Here is an **overview** of USCIS regulations as they relate to F-1 students at Walsh. Walsh has an International Student Advisor/DSO in the Academic Advising Office who can assist you with questions or problems. However, it is **your** responsibility to know and adhere to all USCIS and Walsh College regulations. F-1 students are held to the same policies and procedures as all Walsh College students as this pertains to tuition refunds, financial responsibilities, add/drop policies, and the like, enumerated in the Walsh College Student Handbook and Course Catalog.

Under current USCIS regulations, an F-1 student must do the following to maintain status:

1. Attend the school he or she was authorized to attend (the school that issued the student's I-20). The student must make normal progress towards completing the course of study, by completing studies before the expiration date on the I-20.
2. Carry a **full course of study**. For undergraduate students, a full course of study is 12 or more semester credit hours. For graduate students, a full course of study is 6 or more semester credit hours. Students must pursue a full course of study during every academic session or semester except during official school breaks, or unless approved, in advance, under a specific exception by the Designated School Official (DSO). All students can take only one online class per semester.
3. Apply to the DSO to continue from one educational level to another (e.g. from the bachelor's program to the master's program) at the same school. Students must also notify the DSO when changing from one program to another (e.g. from the accounting program to the finance program).
4. Remain in the U.S. no longer than 60 days after completing the full course of study, unless the student has followed procedures for applying for practical training, an extension or change of program, or school transfer.
5. Have a passport that is kept valid at all times, unless exempt from the passport requirement.
6. Not work, either on or off campus, unless specifically authorized to do so.
7. Report a change of address to the international student advisor/DSO within 10 days of the change.
8. Fully and truthfully disclose all information requested by USCIS.
9. Obey all federal and state laws.
10. Health insurance must be purchased and must be valid at all times.

Information provided here should not be construed as legal advice. You may want to consult an immigration attorney to see how the law may apply in your situation. It is the **student's responsibility** to notify the DSO of any changes that affect his/her status.

I, \_\_\_\_\_, certify that I have read and understand the above statements.  
(Print name)

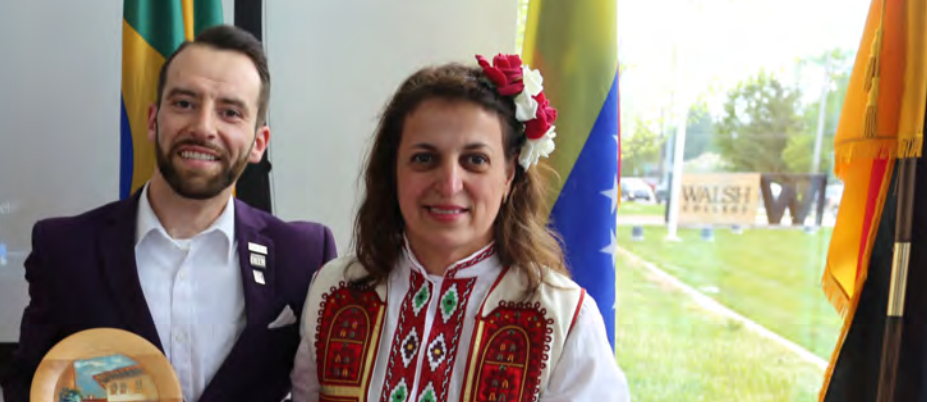
\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

**WALSH**

**MERVYN B. WALSH INTERNATIONAL UNIVERSITY®**

# INITIAL I-20 REQUEST FORM



Last Name \_\_\_\_\_

First Name \_\_\_\_\_

USA Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home Country Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Birth Date: \_\_\_\_\_

City of Birth: \_\_\_\_\_

Country Of Birth: \_\_\_\_\_

Country Of Citizenship: \_\_\_\_\_

Type of Visa: \_\_\_\_\_ Admission Number (I-94 Number): \_\_\_\_\_

Expiration Of Passport: \_\_\_\_\_ Issuing Country: \_\_\_\_\_

Do you have any dependents that you want included on this I-20: Yes \_\_\_\_\_ No \_\_\_\_\_

***If yes, please complete the attached form with dependent information.***

**Semester Start:** \_\_\_\_\_ **Year** \_\_\_\_\_

Fall \_\_\_\_\_

Winter \_\_\_\_\_

Spring \_\_\_\_\_

Summer \_\_\_\_\_

Level of Study: Master \_\_\_\_\_ Bachelor \_\_\_\_\_

Field of Study (Major): \_\_\_\_\_

Financial Source: Self \_\_\_\_\_ Amount \_\_\_\_\_

Sponsor(s) \_\_\_\_\_ Amount \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature

Date

Return this form to the International Student Advisor at the Admissions Office. You must also submit a copy of your visa, passport, I-94 card (front/back), all previous I-20's and a copy of employment authorization (if any).

## WALSH

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# I-20 INFORMATION FOR DEPENDENTS OF F1 STUDENT (SPOUSE AND CHILDREN)



F1 Student's Name: \_\_\_\_\_  
Family First Middle

DEPENDENT INFORMATION					
FAMILY NAME	FIRST NAME	DATE OF BIRTH	CITY OF BIRTH	COUNTRY OF BIRTH	RELATIONSHIP TO F1 STUDENT

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Note:** Please attach a copy of the passport, visa, and I-94 (front & back) for each dependent.  
**Financial backing of \$2,645.00 per dependent is required.**





