

INTERNATIONAL STUDENT CHECKLIST



The following documentation is required before we are able to process and issue your I-20:

- ☐ Signed **F1 Student Responsibilities** document
- ☐ Completed **Financial Statement of Support** document
- ☐ Official bank statement verifying a minimum of 1 year of appropriate funds.
 - Designated School Officials (DSOs) must collect evidence of the student's financial ability before issuing a Form I-20, "Certificate of Eligibility for Nonimmigrant Student Status." <https://studyinthestates.dhs.gov/students/financial-ability>
 - An original bank statement must be printed at the bank with the signature and stamp from the bank; bank statements mailed to your residence are not acceptable.
 - Bank statements must be current and dated within the last six months and in U.S. dollars.
- ☐ Initial **I-20 Request Form**
- ☐ **Dependent Request Form** (if applicable)
- ☐ Proof of medical insurance with a repatriation clause
- ☐ A complete **Transfer Clearance Form** (only for transfer students from a different U.S. institution)
- ☐ Photocopies of the visa, biographical page of the passport, I-94 document or print out, all previous I-20s, and Employment Authorization Document (if any).

For additional information contact admissions@walshcollege.edu.

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F-1 STUDENT RESPONSIBILITIES

A person admitted to the United States as an F-1 student must meet certain obligations in order to maintain legal status. Here is an **overview** of USCIS regulations as they relate to F-1 students at Walsh. Walsh has an International Student Advisor/DSO in the Academic Advising Office who can assist you with questions or problems. However, it is **your** responsibility to know and adhere to all USCIS and Walsh College regulations. F-1 students are held to the same policies and procedures as all Walsh College students as this pertains to tuition refunds, financial responsibilities, add/drop policies, and the like, enumerated in the Walsh College Student Handbook and Course Catalog.

Under current USCIS regulations, an F-1 student must do the following to maintain status:

1. Attend the school he or she was authorized to attend (the school that issued the student's I-20). The student must make normal progress towards completing the course of study, by completing studies before the expiration date on the I-20.
2. Carry a **full course of study**. For undergraduate students, a full course of study is 12 or more semester credit hours. For graduate students, a full course of study is 6 or more semester credit hours. Students must pursue a full course of study during every academic session or semester except during official school breaks, or unless approved, in advance, under a specific exception by the Designated School Official (DSO). All students can take only one online class per semester.
3. Apply to the DSO to continue from one educational level to another (e.g. from the bachelor's program to the master's program) at the same school. Students must also notify the DSO when changing from one program to another (e.g. from the accounting program to the finance program).
4. Remain in the U.S. no longer than 60 days after completing the full course of study, unless the student has followed procedures for applying for practical training, an extension or change of program, or school transfer.
5. Have a passport that is kept valid at all times, unless exempt from the passport requirement.
6. Not work off campus unless authorized or work on campus no more than 20 hours during active enrollment
7. Report a change of address to the international student advisor/DSO within 10 days of the change.
8. Fully and truthfully disclose all information requested by USCIS.
9. Obey all federal and state laws.
10. Health insurance must be purchased and must be valid at all times.

Information provided here should not be construed as legal advice. You may want to consult an immigration attorney to see how the law may apply in your situation. It is the **student's responsibility** to notify the DSO of any changes that affect their status.

I, _____, certify that I have read and understand the above statements.
(Print name)

Signature of Student

Date

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INITIAL I-20 REQUEST FORM



Last Name _____

First Name _____

USA Address

Home Country Address

Email Address: _____

Home Phone Number: _____

Cell Phone Number: _____

Birth Date: _____

City of Birth: _____

Country Of Birth: _____

Country Of Citizenship: _____

Type of Visa: _____ Admission Number (I-94 Number): _____

Expiration Of Passport: _____ Issuing Country: _____

Do you have any dependents that you want included on this I-20: Yes _____ No _____

If yes, please complete the attached form with dependent information.

Semester Start: _____ **Year** _____

Fall _____

Winter _____

Spring _____

Summer _____

Level of Study: Master _____ Bachelor _____

Field of Study (Major): _____

Financial Source: Self _____ Amount _____

Sponsor(s) _____ Amount _____

Signature

Date

Return this form to the International Student Advisor at the Admissions Office. You must also submit a copy of your visa, passport, I-94 card (front/back), all previous I-20's and a copy of employment authorization (if any).

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FINANCIAL INFORMATION

2022-2023

WALSH TUITION AND FEES

Undergraduate level tuition is \$562.00 per semester credit hour, undergraduate students will need to take 12 credit hours (4 classes) per semester for full time status.

Graduate level tuition is \$924.00 per semester credit hour, graduate students will need to take 6 credit hours (2 classes) per semester for full time status.

Doctoral level tuition is \$1,008.00 per semester credit hour, graduate students will need to take 6 credit hours per semester for full time status.

The \$175.00 per semester student support fee and the \$275.00 per semester international student fee are charged separately and are applicable to all students.

Sufficient financial support is outlined below by level. You are required to show support for the entire amount, even if you intend to live with relatives in the U.S.

SEMESTERS AT WALSH

We have 4 semesters a year, 11 weeks each semester. They are: October-December (Fall Semester), January-March (Winter Semester), April-June (Spring Semester), and July-September (Summer Semester). You will need to attend 3 out of the 4 semesters each year.

You must show evidence of sufficient financial support in the form of original stamped/signed bank document(s) or letter(s). Unfortunately, Federal and State financial aid is only available to United States citizens and permanent residents. Academic scholarships *are* available to international students.

BREAKDOWN OF SUFFICIENT FINANCIAL SUPPORT NEEDED

Undergraduate

9 months at full-time study (includes tuition, books, fees) \$22,821.00

Living Expenses \$15,771.00

Total \$38,592.00

Graduate

9 months at full-time study (includes tuition, books, fees) \$19,443.00

Living Expenses \$15,771.00

Total \$35,214.00

Doctoral

9 months at full-time study (includes tuition, books, fees) \$20,955.00

Living Expenses \$15,771.00

Total \$36,726.00

Dependent Cost of Living \$2,645.00

I-20 INFORMATION FOR DEPENDENTS OF F1 STUDENT (SPOUSE AND CHILDREN)



F1 Student's Name: _____
Family First Middle

DEPENDENT INFORMATION					
FAMILY NAME	FIRST NAME	DATE OF BIRTH	CITY OF BIRTH	COUNTRY OF BIRTH	RELATIONSHIP TO F1 STUDENT

Signature _____ Date _____

Note: Please attach a copy of the passport, visa, and I-94 (front & back) for each dependent.
Financial backing of \$2,645.00 per dependent is required.



FINANCIAL STATEMENT OF SELF SUPPORT

Student's Name: _____
Family First Former

Student's Address: _____

Phone Number: _____

Email Address: _____

I hereby certify that I have the financial means to support myself while I am a **full time** student at Walsh seeking a _____ degree. Attached is an official **original (faxed or photocopies are not acceptable)** bank statement in English and U.S. dollars that verifies a minimum of one year of appropriate funds in my name.* An original bank statement must be printed at the bank with a signature and stamp from the bank; we cannot accept bank statements that are mailed to your residence. If the bank statement is obtained from out of the country, then it must be notarized and translated. Bank statements must be current and dated within the last six months.

Signature of Student

Date

*The current tuition/living expenses for one year are outlined in financial information document in U.S. dollars.

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FINANCIAL STATEMENT OF SPONSORED SUPPORT

Sponsor's Name: _____

Relationship to Student: _____

Sponsor's Address: _____

Phone Number: _____

Email Address: _____

I, the above named sponsor, hereby certify that I will provide full financial support for

Family name

First name

while she/he is a student at Walsh. I understand that the above named student is seeking a _____ degree. I further certify that my net income is adequate to undertake this responsibility. Attached is an official, **original (faxes or photocopies are not acceptable)** bank statement in English and U.S. dollars that verifies a minimum of one year of appropriate funds.* An original bank statement must be printed at the bank with a signature and stamp from the bank; we cannot accept bank statements that are mailed to your residence. If the bank statement is obtained from out of the country, then it must be notarized and translated. Bank statements must be current and dated within the last six months.

Signature of Sponsor

Date

*The current tuition/living expenses for one year are outlined in financial information document in U.S. dollars.

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INTERNATIONAL STUDENT TRANSFER FORM

To Be Completed By the Student:

Student Name: _____

Signature of Student: _____

Date: _____

Walsh will issue your new I-20 after you have been admitted to Walsh and your current school has released your I-20 in the SEVIS system.

To Be Completed By the Current International Student Advisor:

Name and Address of School: _____

Student's SEVIS ID _____ Release Date: _____

While attending your school has the student maintained proper status per USCIS regulations?

Yes _____

No _____

If not, please explain _____

Please indicate whether student has participated in the following:

OPT from _____ to _____ PT or FT

CPT from _____ to _____ PT or FT

Signature of DSO/Advisor _____

Name of DSO/Advisor _____

Title of DSO/Advisor _____

Phone _____ Date _____

Email _____

Please upload completed F-1 documents through admission portal at www.apply.walshcollege.edu/account/login.

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