

INTERNATIONAL STUDENT CHECKLIST



The following documentation to process and issue your I-20 - **Type in required information, save as PDF, and upload with admission materials.**

- ☐ Copy of passport
- ☐ Signed **F1 Student Responsibilities** document - **all students must complete.**
- ☐ Initial **I-20 Request Form** - all students must complete.
- ☐ **Dependent Request Form** - only complete if you have a dependent (spouse/child).
- ☐ Completed **Financial Statement of Support** document - **all students must complete** self-support and/or sponsored support form.
- ☐ Official bank statement verifying a minimum of 1 year of appropriate funds of your own funds (self) and/or sponsor. **All students must submit proof of funds.**
 - Designated School Officials (DSOs) must collect evidence of the student's financial ability before issuing a Form I-20, "Certificate of Eligibility for Nonimmigrant Student Status." [Financial Ability | Study in the States \(dhs.gov\)](#)
 - An original bank statement must be printed at the bank with the signature and stamp from the bank; bank statements mailed to your residence are not acceptable.
 - Bank statements must be current and dated within the last six months and in U.S. dollars.
- ☐ **Transfer Clearance Form** - only complete if you are a transfer student from a different U.S. institution.

Other documents required after admission:

- ☐ Copy of F1 visa issued by the U.S. embassy/consulate.

For additional information contact admissions@walshcollege.edu.

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F-1 STUDENT RESPONSIBILITIES



A person admitted to the United States as an F-1 student must meet certain obligations in order to maintain legal status. Here is an **overview** of USCIS regulations as they relate to F-1 students at Walsh. Walsh has an International Student Advisor/DSO in the Academic Advising Office who can assist you with questions or problems. However, it is **your** responsibility to know and adhere to all USCIS and Walsh College regulations. F-1 students are held to the same policies and procedures as all Walsh College students as this pertains to tuition refunds, financial responsibilities, add/drop policies, and the like, enumerated in the Walsh College Student Handbook and Course Catalog.

Under current USCIS regulations, an F-1 student must do the following to maintain status:

1. Attend the school he or she was authorized to attend (the school that issued the student's I-20). The student must make normal progress towards completing the course of study, by completing studies before the expiration date on the I-20.
2. Carry a **full course of study**. For undergraduate (bachelor's) students, a full course of study is 12 or more semester credit hours. For graduate (master's or doctoral) students, a full course of study is 6 or more semester credit hours. Students must pursue a full course of study during every academic session or semester except during official school breaks, or unless approved, in advance, under a specific exception by the Designated School Official (DSO). All students can take only **one** online class per semester.
3. Apply to the DSO to continue from one educational level to another (e.g. from the bachelor's program to the master's program or master's to doctoral) at the same school. Students must also notify the DSO when changing from one program to another (e.g. from the accounting program to the finance program).
4. Remain in the U.S. no longer than 60 days after completing the full course of study, unless the student has followed procedures for applying for practical training, an extension or change of program, or school transfer.
5. Have a passport that is kept valid at all times, unless exempt from the passport requirement.
6. Not work off campus unless authorized or work on campus no more than 20 hours during active enrollment
7. Report a change of address to the international student advisor/DSO within 10 days of the change.
8. Fully and truthfully disclose all information requested by USCIS.
9. Obey all federal and state laws.
10. Health insurance must be purchased and must be valid at all times.

Information provided here should not be construed as legal advice. You may want to consult an immigration attorney to see how the law may apply in your situation. It is the **student's responsibility** to notify the DSO of any changes that affect their status.

I, _____, certify that I have read and understand the above statements.
(Type name)

Type Name

Date

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INITIAL I-20 REQUEST FORM



Last Name _____

First Name _____

USA Address

Home Country Address

Email Address: _____

Home Phone Number: _____

Birth Date: _____

Country Of Birth: _____

Type of Visa: _____

Expiration Of Passport: _____

Cell Phone Number: _____

City of Birth: _____

Country Of Citizenship: _____

Admission Number (I-94 Number): _____

Issuing Country: _____

Do you have any dependents that you want included on this I-20: Yes _____ No _____

If yes, please complete the attached form with dependent information.

Semester Start: Year

Fall _____

Winter _____

Spring _____

Summer _____

Level of Study: Master _____ Bachelor _____

Field of Study (Major): _____

Financial Source: Self _____ Amount _____

Sponsor(s) _____ Amount _____

Type Name

Date

Note: Please attach a copy of your passport, visa, and I-94 (front & back), a copy of all previous I-20's, and a copy of employment authorization (if any).

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I-20 INFORMATION FOR DEPENDENTS OF F1 STUDENT (SPOUSE AND CHILDREN)



F1 Student's Name: _____
Family First Middle

DEPENDENT INFORMATION					
FAMILY NAME	FIRST NAME	DATE OF BIRTH	CITY OF BIRTH	COUNTRY OF BIRTH	RELATIONSHIP TO F1 STUDENT

Type Name Date

Note: Please attach a copy of the passport, visa, and I-94 (front & back) for each dependent.
Financial backing of \$3,049.00 per dependent is required.

F-1 INTERNATIONAL STUDENT FINANCIAL INFORMATION 2023-2024

WALSH COLLEGE TUITION AND FEES - Refer to Walsh College website for updated tuition and fee information.

Sufficient financial support is outlined below by level. You are required to show support for the entire amount, even if you intend to live with relatives in the United States.

SEMESTERS AT WALSH COLLEGE

Walsh College offers 4 semesters a year and 11 weeks each semester. They are: Fall Semester (October-December), Winter Semester (January-March), Spring Semester (April-June), and Summer Semester (July-September). F-1 international students must attend three of the four semesters each year.

You must show evidence of sufficient financial support in the form of original stamped/signed bank document(s) or letter(s). Federal and State financial aid is only available to United States citizens and permanent residents.

BREAKDOWN OF SUFFICIENT FINANCIAL SUPPORT NEEDED

Bachelor's

Full-time study (includes tuition*, registration fee, and international student fee):	\$22,806
Living Expenses (includes housing, food, transportation, and miscellaneous):	\$18,293
Other (includes health insurance, books, supplies, and equipment):	\$ 1,860
Total:	\$42,959

Master's

Full-time study (includes tuition*, registration fee, and international student fee):	\$17,932
Living Expenses (includes housing, food, transportation, and miscellaneous):	\$18,293
Other (includes health insurance, books, supplies, and equipment):	\$ 1,860
Total:	\$38,085

Doctoral

Full-time study (includes tuition*, registration fee, and international student fee):	\$20,034
Living Expenses (includes housing, food, transportation, and miscellaneous):	\$18,293
Other (includes health insurance, books, supplies, and equipment):	\$ 1,860
Total:	\$40,187

Dependent Cost of Living: \$3,049

*based on estimated tuition cost for 2023-2024

FINANCIAL STATEMENT OF SELF SUPPORT



Student's Name: _____
Family First Former

Student's Address: _____

Phone Number: _____

Email Address: _____

I hereby certify that I have the financial means to support myself while I am a **full time** student at Walsh seeking a _____ degree. Attached is an official **original (faxed or photocopies are not acceptable)** bank statement in English and U.S. dollars that verifies a minimum of one year of appropriate funds in my name.* An original bank statement must be printed at the bank with a signature and stamp from the bank; we cannot accept bank statements that are mailed to your residence. If the bank statement is obtained from out of the country, then it must be notarized and translated. Bank statements must be current and dated within the last six months.

Type	Name	Date
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*The current tuition/living expenses for one year are outlined in financial information document in U.S. dollars.

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FINANCIAL STATEMENT OF SPONSORED SUPPORT



Sponsor's Name: _____

Relationship to Student: _____

Sponsor's Address: _____

Phone Number: _____

Email Address: _____

I, the above named sponsor, hereby certify that I will provide full financial support for

Family name

First name

while she/he is a student at Walsh. I understand that the above named student is seeking a _____ degree. I further certify that my net income is adequate to undertake this responsibility. Attached is an official, **original (faxes or photocopies are not acceptable)** bank statement in English and U.S. dollars that verifies a minimum of one year of appropriate funds.* An original bank statement must be printed at the bank with a signature and stamp from the bank; we cannot accept bank statements that are mailed to your residence. If the bank statement is obtained from out of the country, then it must be notarized and translated. Bank statements must be current and dated within the last six months.

Type

Name

Date

*The current tuition/living expenses for one year are outlined in financial information document in U.S. dollars.

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INTERNATIONAL STUDENT TRANSFER FORM



To Be Completed By the Student:

Student Name: _____

Signature of Student: _____

Date: _____

Walsh will issue your new I-20 after you have been admitted to Walsh and your current school has released your I-20 in the SEVIS system.

To Be Completed By the Current International Student Advisor:

Name and Address of School:

Student's SEVIS ID _____ Release Date: _____

While attending your school has the student maintained proper status per USCIS regulations?

Yes _____

No _____

If not, please explain _____

Please indicate whether student has participated in the following:

OPT from _____ to _____ PT or FT

CPT from _____ to _____ PT or FT

Signature of DSO/Advisor _____

Name of DSO/Advisor _____

Title of DSO/Advisor _____

Phone _____ Date _____

Email _____

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